

SECRET**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)**Arrangements for Presentation to Midcareer Course No. 83**

Course Director
1036 C of C

EXTENSION**NO.****DATE**

19 January 1983

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)BW09

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This will confirm our invitation for you to speak to Midcareer Course No. 83 on the subject and at the time indicated in the attached schedule.

Your presentation will take place in Room 1001 Chamber of Commerce. Parking spaces 9 and 10 behind our building have been reserved for speaker use while the Course is in session. (If these spaces are already occupied, please use another nearby space and let us know the number.)

As of this date, we do not have a brief written biography to use in introducing you. Please furnish us with one before your scheduled appearance.

If you will be using slides, vugraphs, or any other visual aids, please let our training assistant,

know in advance. can be reached on extension If you have any questions regarding the Midcareer program, please let us know.

DOWNGRADE TO UNCLASSIFIED
UPON REMOVAL OF ATTACHMENT

SECRET